

Dear Sir / Madam

**Re: TRAINER**

Thank you for your interest in the above post.

As requested, please find attached an application pack containing the following:

- Application form
- Equal Opportunities form
- Job Description/Person Specification
- Application Guidance Notes

The closing date for this post is Monday 12<sup>th</sup> April 2021 at 5pm. Interviews to be held week commencing Monday 19<sup>th</sup> April 2021.

You may either return your completed application and equal opportunities form to the address below, or via our recruitment email address: [recruitment@mindmonmouthshire.org.uk](mailto:recruitment@mindmonmouthshire.org.uk)

If you have any queries please do not hesitate to contact us.

Yours sincerely

T Cooper

**Tracey Cooper**  
Central Services Administrator